

STAVELEY IN CARTMEL PARISH COUNCIL

**Minutes of the Meeting held on Thursday 10th December 2015
at the Church Hall – Staveley-in-Cartmel**

The Meeting opened at 7.00pm

Present: Cllrs S Lawler (Chair), D Crabtree, J Addison, A Gorse, S A Shires (Clerk)
and 1 member of the public

1. **Apologies**

Cllr M Lealman-Howden and County/District Councillor S Sanderson

2. **Declaration of Interest**

Cllr Addison – No.5 Planning

3. **Minutes of Parish Council Meeting held on 8th October 2015**

Approval: The minutes had been circulated to the Council; they were approved
and signed as a true record

Actions: Newby Bridge Garage –Still awaiting information; the Clerk follow up
on this **ACTION: Clerk**

Daffodils at Staveley-in-Cartmel – Clerk to ask Lengthsman to plant
ACTION: Clerk

Milk Churn Stand – Needs rebuilding; Clerk has been unable to find a
stonemason; Cllr Addison knows someone and will ask them
ACTION: Cllr Addison

4. **Police Report**

No report received

5. **Town and Country Planning Act 1990**

Planning Applications:

7/2015/5615 – 2 Fell Foot Bungalow, Fell Foot – Demolish existing building and
replace – change to original planning application

Planning Refused: None

Planning Granted:

7/2015/5338 – Tottlebank Farm, Agricultural Building

7/2015/5247 – Fell Foot Park, Various

7/2015/5554 – Hedgehog Cottage, variation of condition 2

Planning Withdrawn: None

Planning Other:

A member of the public also spoke to the Council on his views on Fell Foot Park
redevelopment.

6. **Correspondence**

The list of correspondence had been circulated and reviewed by all members.

Keir - A590 cycle route works finished -
Clerk to write to Andy Render to ask why Parish
Council were not told about these works.

ACTION: Clerk

7. **Finance**

Details of the in-year financial position were discussed and were in accordance with the agreed 2015/16 budget. The Clerk asked for approval for the following payments:

S Shires – Wages	-	£420.81
S Shires – Home Working	-	£200.00
S Shires – Comm. Plan hours	-	£420.80

Precept for 2016/17 was presented by the Clerk. A short discussion was held and it was decided that a precept of £5475.00 would be asked for.

Proposed - Cllr Crabtree
Seconded - Cllr Addison
All in favour

Risk Assessment – the Clerk had distributed the previous risk assessment to Councillors. It was decided that the risk assessment would be reviewed annually at the AGM meeting. In future the Clerk will distribute the assessment along with the AGM papers every year.

ACTION: Clerk

Finance Course – The Chair reported back on the course he attended and made the Council aware that we were completing most tasks; but mentioned that all Councillors should look at the audit before it goes to the External Auditor.

8. **Staveley United Charities - Report**

The current balance is £399.91

The Trustees will be meeting after the Council meeting to discuss the distribution of the Christmas grants.

9. **Community Items**

Local Area Partnership:

No feedback

Roundabout Project:

Cllr Lawler updated the group. He asked if we preferred an annual or perennial display of flowers or a possible wild flower design. The Clerk will look at preferred designs.

ACTION: Clerk

Community Plan:

The Clerk will produce a draft completed Community Plan for the next meeting.

ACTION: Clerk

10. **County Councillor and District Councillor reports**

No report available due to CClr/DClr Sanderson having to attend emergency flooding meetings.

11. **Urgent and other matters**

Request from Cllr Gorse that the August meeting be moved to September – everyone ok with this.

Cllr Crabtree reported on Mr and Mrs Wren’s house, which was unfortunately flooded again due to a wall not being in place, allowing water into their property. She asked if the Council could offer any help. The Clerk will feed any flooding issues into CClr/DClr Sanderson.

Gully at Staveley ‘triangle area’ to be reported to Better Highways.

ACTION: Clerk

The meeting ended at 8.30pm

SIGNED:

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Chairman

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Clerk

DATE: