

## **STAVELEY-IN-CARTMEL PARISH COUNCIL**

### **Minutes of the Parish Council Meeting held at 6.30 pm on Monday 1<sup>st</sup> August 2022** **Meeting in the Church Hall, Staveley in Cartmel**

#### **Present**

Parish Councillors A Gorse, J Addison, K Lee, R Rhodes, County & Unitary Councillor S Sanderson, Unitary Councillors J Boak and P Endor, Fell Foot representatives (Kelley Sproston-Heath and Dave Almond), Parish Clerk L Prescott & 2 members of the public.

#### 43/22 **Apologies**

Apologies were received and accepted from Parish Councillor A Newby and District Councillor G Gardner.

#### 44/22 **Requests for Dispensations**

None received.

#### 45/22 **Declarations of Interest**

None received.

#### 46/22 **Minutes of the Last Meeting**

**Resolved** The acceptance of the minutes of the meeting held on 6<sup>th</sup> June 2022 was agreed unanimously and signed by the Chairman.

#### 47/22 **Chairman's Announcements**

The Chairman announced as follows:

- a) Lanes near Staveley are narrowing due to uncut hedges. Councillor Sanderson will report.
- b) The culverts have not been cleared near the triangle. Councillor Sanderson will report.
- c) The next meeting date will have to be amended due to the Chairman's other commitments.

#### 48/22 **Public Participation** (at the Chairman's discretion)

- a) A resident advised that the culverts on Canny Hill are still not adequately cleared and residents are concerned. Councillor Sanderson will follow this up.
- b) A resident raised concerns regarding the new speed limit signs at the bottom of Canny Hill indicating the national speed limit of 60 mph which can encourage speeding vehicles.

#### 49/22 **Fell Foot**

Fell Foot representatives, Kelley Sproston-Heath (Volunteer & Community Manager) & Dave Almond (Team Manager), provided a report on the Fell Foot site. Dave is fairly new to the post, wants to work more closely with the Parish Council (as he has done in other areas) and suggested a liaison person could be appointed by the Parish Council. As most staff don't live locally the local knowledge provided by residents is important. He advised that the overall plan for developing the site is still 'live' but some aspects of the plan have been modified or are awaiting funding. Plans which are going ahead soon include making the pathways and slopes more accessible and placing large logs on grassy areas to limit the numbers of vehicles parking on the grass. They are now not locking the gate until 8.30 pm so that local residents can use the area in an evening. They also plan to install an exit barrier to allow vehicles to exit but not enter. Litter continues to be an issue so large wheely bins have been ordered and they will be trialling mobile litter picker stands to see if members of the public will use them. The security firm (Pierce Bently) are being employed for more hours, they are ensuring BBQs are put out and also working with the Police and Rangers. Parish Council access to an 'out of hours' contact number will be investigated. Kelley advised that only a quarter of the volunteers from before lockdown have returned and they have now restarted community engagement, including with Sandside School. Events are no longer the focus but other ways to engage are being utilised including partnership working with other organisations. The focus is on having more inclusive activities eg 'Anyone Can'. There is a new defibrillator onsite, registered with The Circuit and emergency services have the code to get through the gate. An audio version of the newsletter is now available through using a QR code. They will be getting an electric tramper once the path work has been completed. Their access group meets once or twice a year to advise how the site could be improved and local residents are welcome to get involved. They want to

revisit the playground as a project. They anticipate when the current exit becomes the entrance that it will help to reduce speeds on the A592.

50/22 **Police**

The Clerk reported that in the Grange and Cartmel area in May 2022 the following reports had been made to the Police: 22 Violent and sexual offences. 9 Anti-social behaviour. 6 Public order. 4 Criminal damage and arson.

51/22 **County, District and Unitary Councillors**

- a) County and Unitary Councillor S Sanderson reported that the current focus is on the re-organisation required for the transfer of services from 1 County and 6 District Councils to 2 Unitary Councils. The Unitary authority for Westmorland & Furness is currently a Shadow authority and is required to ensure that the new Council will be 'safe and legal' by the vesting day of 1<sup>st</sup> April 2023. Services are being analysed and decisions made on whether to disaggregate or host services. The Chief Executives have been appointed and existing Staff will be TUPED across to the new Councils. Weekly meetings continue to be held with School Heads as impacts from Covid are still being managed. She organised the meeting with National Highways, reported in more detail in Agenda item 55/22a).
- b) No report has been received from the District Councillors.
- c) Unitary Councillors P Endors and J Boak introduced themselves. Councillor Endors is currently also a District Councillor for the Grange Ward and lives in the Grange area. Councillor Boak is a new Councillor and lives in Flookburgh. Her current focus is looking at how parish councils can become involved in climate change work and she would appreciate the submission of ideas to her before October 2022 so a plan & budget can be prepared.

52/22 **Councillor Matters**

Councillor Lee volunteered to become the liaison person between the Parish Council and Fell Foot.

53/22 **Town and Country Planning Act, 1990**

a) **Planning Applications**

The following applications were considered:

- i) 7/2022/5372. Herdwick House, Field Broughton, Grange over Sands, LA11 6HT. Single storey extension to the side of the property.  
**Resolved** No comment.
- ii) 7/2022/5226. Newby Bridge Hotel, Newby Bridge, Ulverston, LA12 8NA. Construction of extension to an existing building to provide improved gym & changing facilities for the hotel leisure area with guest accommodation above.  
**Resolved** No comment.
- iii) 7/2022/5414. 2 Lane Cottages, Staveley, Ulverston, LA12 8NJ. Change of use of outbuilding to form residential dwelling.  
**Resolved** No comments.
- iv) 7/2022/5427. Hazelrigg House, Hazelrigg Lane, Newby Bridge, Ulverston, LA12 8NZ. Construction of new garage with timber frame.  
**Resolved** No comment.
- v) 7/2022/5460. Lakeland House, Newby Bridge, Ulverston, LA12 8NP. Alterations to ground floor windows and doors, extension of garage roof to create overhang, 2 new dormers to main roof, replacement of polycarbonate extension roof with new slate roof with rooflights and raised ridge.  
**Resolved** No comment.
- vi) 7/2022/5465. Lyndhurst, Newby Bridge, Cumbria, LA12 8ND. Alteration to existing stone walls and creation of stone gateposts and timber gates to existing driveway.  
**Resolved** No comment.

b) **Planning Decisions**

The following planning decisions were noted:

- i) 7/2021/5607. Tudor Close, Newby Bridge, Ulverston, LA12 8LZ. Residential development. Outline Planning Permission granted.
- ii) 7/2021/5947. Proposed demolition of barn and construction of staff & disabled accommodation. Newby Bridge Hotel. Granted with conditions relating to plans, occupation, materials, highways works and archaeological investigation.

- iii) 7/2022/5025. Predator Experience, Ayside, Cartmel, LA11 6YH. Amendment to design, condition 2 (plans) and occupancy restriction, condition 9 on planning appeal approval ref 7/2018/5155. Granted with conditions on plans, materials, landscaping, screen planting, lighting, fencing, occupation, car park works, booking system, opening hours, vehicle numbers and a sustainable travel plan.
- iv) 7/2022/5100. Hazelrigg Farm, Hazelrigg Lane, Newby Bridge, Ulverston, LA12 8NZ. Conversion of barn to dwelling. Granted with conditions on plans, occupation, materials, roof lights and curtilage.
- v) 7/2022/5098. Field off Back Lane, Easting, Seattle, Field Broughton, LA11 6HT. Proposal for a polytunnel used for growing plants and vegetables. The frame is steel tubing with a clear polythene sheeting used as coverage. Refused.
- vi) 7/2022/5289. Town Head, Newby Bridge, Ulverston, LA12 8NP. Alterations to parts of the main Town Head house, a single storey extension off the north gable of the western wing of the house, a standalone single storey pavilion building to the west of the house and a landscaped terrace, which connects the extension and pavilion and includes a separate, centrally located, open sided pavilion structure, with store, WC and cellar. Granted with conditions relating to plans and materials.
- vii) 7/2022/0079. High Woods, Newby Bridge, Ulverston, LA12 8NN. Refer to tree work specification submitted as part of application. Granted with conditions relating to British Standards for Tree Works, a qualified tree surgeon requirement and replanting.

#### 54/22 **Updates on Ongoing Issues and Actions to be considered**

- a) Meeting with National Highways  
Parish Councillors A Gorse and R Rhodes attended this meeting arranged by County Councillor S Sanderson with Mr J Reade of National Highways. The works (signage, warning lights and revised road markings) on the Backbarrow section of the A590 were welcomed and have now been completed. Confirmation was received from Mr Reade that the works to on the scheme to install average speed cameras from Barrowbanks to Backbarrow has ringfenced funding and will take place before the end of the financial year. The hazardous situation at Newby Bridge Services, where the In and Out signs were removed by Highways England was discussed. Councillors shared a video with the Highways Agency of an accident that had happened the day before the meeting which illustrated the dangers. They also directed the Highways Agency to the 7/2012/5526 Planning Condition (5) for the development of further facilities at the Service Station which clearly stated that In and Out signage works had to be completed prior to the new facilities at the service station becoming operational. Plans are currently being considered by National Highways for improvements to the access arrangements at the Service Station. The speed limits on the A592 and the signage to Staveley-in-Cartmel from the A590 and A592 were also discussed and will be pursued.
- b) Seattle Enforcement Notices  
No further updates have been received from LDNPA although planning permission for a polytunnel on one of the sites has been refused.
- c) New defibrillator, dates for defibrillator training & signage  
Councillor Lee and the Clerk cleared/cleaned the phone box and Mr G Smith fitted the defibrillator cabinet. The Clerk has registered the defibrillator with Webnos so the ambulance service are aware. She is still awaiting confirmation of possible training dates from the Community Heartbeat Trust trainers. Roadside signs to indicate the location of the defibrillator from the 3 roads into Staveley from the A592 and A590 have been drafted and Cumbria Highways would charge £114+VAT to prepare and install.  
**Resolved**
  - i) To arrange training once a response has been received.
  - ii) To proceed with the roadside signs as specified.
- d) Meeting with iH Media re the website  
Councillors A Gorse, K Lee and the Clerk attended an online meeting with Ian of iHMedia in relation to the layout and content of the website. Since the meeting Ian has updated some areas of the website including amending the banner on the Home page and adding local defibrillator locations. He has also moved Community Plan and Meetings to Councils Matters and added a Visiting Us tab with pages for Our History, Points of Interest (information on local facilities) and Gallery and added a Local News tab. He has also updated the Bing listing which was out of date.

**Resolved** Councillors A Gorse and K Lee and the Clerk to continue to liaise with Ian regarding updates and amendments.

**55/22 New Agenda Items**

a) Emergency Plan

The Clerk reported that CALC are supporting the preparation of Emergency Plans and the Parish Council does not currently have one. The level of detail required will vary for each Parish.

**Resolved**

i) The Clerk to forward Emergency Plan templates to Councillor Rhodes

ii) Councillor Rhodes to prepare a draft Emergency Plan.

b) Annual Website Maintenance Agreement

iHMedia have submitted a proposed website maintenance agreement, as an alternative to quarterly invoicing for updates processed, at a cost of £600 per year. The Clerk has also asked for and received access to the website to provide the opportunity to add information.

**Resolved** To agree to the Annual Maintenance Agreement.

c) CCC Highways Engagement 'My Account' event

The Clerk attended this online event which will ensure that any Highways issues reported in the future can be more easily checked through the My Account facility.

d) Paperwork stored in the Parish Hall cupboard

The Clerk reported that she had sorted through the paperwork discovered in the Parish Hall cupboard, the majority was out of date however Minutes from 1985 onwards were found. The location of earlier Minutes is not known and she will investigate.

**56/22 Finance**

a) Current Financial Status & Cash Book

The Financial Report was circulated.

**Resolved** To accept the Financial Report.

b) 2021/22 Audit

Noted that a notification of Exempt Status has been received from the auditors for 2021/22.

c) Expenditure

**Resolved** To authorise the following expenditure:

St Mary's Church Hall Rent (1/8//2022)	£40.00
Clerk's Salary (1/4/2022 – 30/6/2022)	£433.71
iHMedia Website updates (1/4/2022-30/6/2022)	£120.00

d) Grant Request – Field Broughton Community News

This publication is delivered quarterly to the southern part of the parish and a short article is submitted by the Parish Clerk for each publication.

**Resolved** To grant £50 towards this publication.

**57/22 Highways Matters**

a) Highways matters to be reported

The following highways matters were reported:

Only some reported potholes have been filled near Staveley.

The 50 mph sign opposite Fell Foot double gates is overgrown.

**Resolved** Councillor Sanderson to report to Cumbria Highways.

b) Highways matters reported

No responses.

**58/22 Correspondence**

The correspondence already distributed was noted.

**59/22 Next Meeting**

Noted that the next meeting is on Monday 26<sup>th</sup> September 2022 from 6.30pm in the Church Hall. This is an amended date.

SIGNED: .....  
Chairman Date: