

## STAVELEY IN CARTMEL PARISH COUNCIL

### To: ALL MEMBERS OF THE COUNCIL

I HEREBY GIVE YOU NOTICE that the next meetings of the Council will take place in the Church Hall, Staveley-in-Cartmel, at 6.30 pm on Monday 15<sup>th</sup> May 2023 This will be the Annual General Meeting of the Parish Council, then the Annual Parish Meeting followed by the Parish Council's Ordinary General meeting.

ALL MEMBERS of the Council are summoned to attend for the purpose of considering and resolving upon the business to be transacted at the meeting as set out hereunder:

*Lyn Prescott*  
Lyn Prescott, Parish Clerk  
9<sup>th</sup> May 2023

### ANNUAL GENERAL MEETING AGENDA

- 1 **Election of Chairman**  
To elect the Chairman of the Parish Council for the year 2023/4. Chairman to sign Declaration of Acceptance of Office.
  - 2 **Election of Vice Chairman**  
To elect the Vice Chairman of the Parish Council for the year 2023/4. Vice Chairman to sign Declaration of Acceptance of Office.
  - 3 **Apologies**  
To receive apologies for absence.
  - 4 **Minutes**  
To authorise the Chairman to sign the Minutes of the Annual General Meeting of the Parish Council held on Monday 25<sup>th</sup> April 2022.
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### ANNUAL PARISH MEETING AGENDA

- 1 **Apologies for Absence**  
To receive apologies for absence
  - 2 **Minutes of Last Meeting**  
To authorise the Chairman to sign the Minutes of the Annual Parish Meeting held on Monday 25<sup>th</sup> April 2022.
  - 3 **Annual Parish Council Report**  
To receive the Annual Report of Staveley-in-Cartmel Parish Council from the Chairman.
  - 4 **Report from Staveley United Charities**  
To receive the Annual Report and Accounts of the Staveley United Charities.
  - 5 **Report from County, District and Unitary Councillors**  
To receive Annual Reports from County, District and Unitary Councillors.
  - 7 **Reports and representations from local Organisations and residents**  
To receive reports and representations from local organisations and residents
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## ORDINARY GENERAL MEETING AGENDA

- 1 **Apologies for Absence**  
To receive apologies for absence.
- 2 **Requests for Dispensations**  
The clerk to report any requests received since the previous meeting for dispensations to speak and/or vote on any matter where a member has a disclosable pecuniary interest.
- 3 **Declarations of Interest**  
To receive declarations by elected and co-opted members of interests in respect of items on this agenda.
- 4 **Minutes of the Last Meeting**  
To authorise the Chairman to sign the Minutes of the Council meeting held on Monday 23<sup>rd</sup> March 2023.
- 5 **Chairman's Announcements**  
To receive a report from the Chairman.
- 6 **Public Participation** (at the Chairman's discretion)  
The Chairman, at his discretion, to allow any members of the public or councillors with prejudicial interests to address the meeting in relation to the business to be transacted.
- 7 **Police**  
To receive a Police report.
- 8 **Unitary Councillors**  
To receive a report from Unitary Councillors.
- 9 **Councillor Matters**  
Councillors to raise issues on behalf of residents.  
Note: no decisions can be made on these matters but they may be placed on a future agenda of the Council.
- 10 **Town and Country Planning Act, 1990**
  - a) **Planning Applications**  
To consider the following Planning Applications:
    - i) 7/2023/5186. Rock Cottage, Newby Bridge, Ulverston, Cumbria, LA12 8NP. Alterations and extension of a detached dwelling to provide additional living accommodation. Works include the demolition of the existing single-storey garage and the construction of a replacement single-storey garage.
    - ii) 7/2023/5248. (Notice of Intention (Agricultural, Q6g)). Land adjacent to Four Lane Ends, Barber Green, Grange over Sands LA11 6HU. A new steel framed portal building for agricultural storage.
  - b) **Planning Decisions**  
To note the following Planning Decisions:
    - i) 7/2022/5707. Fell Foot Park, Newby Bridge, Ulverston, LA12 8NN. Landscape works including the re-design of the existing footpath network. Approved with conditions relating to plans.
    - ii) 7/2023/5064. Land to the north of Chapel House, Staveley in Cartmel. Creation of agricultural access from public highway: removal of part of the existing wall to install a double gate access. Refused.
    - iii) 7/2023/5142. Tall Trees, Newby Bridge, Ulverston, LA12 8NL. Construction of a single storey contemporary garden building to be used as a home office. Approved with conditions relating to plans.
  - c) **Planning Enforcement**  
To consider a report on Planning Enforcement case E/2021/0198.
- 11 **Updates on Ongoing Issues and Actions to be considered**
  - a) To consider a report on the defibrillators.
  - b) To consider a report on Seatle bin collections.
  - c) To consider a report on the A590 Trunk Road speed limit Order.

12 **New Agenda Item**

a) To consider issues raised by a resident in relation to local caravan parks (forestry, lighting, rights of way and signage).

13 **Finance**

a) Audit 2022/23

- i) To receive the Internal Audit Report.
- ii) To approve the Certificate of Exemption.
- iii) To approve the Annual Governance Statement.
- iv) To approve the Accounting Statements.

b) To review the Financial Risk Assessment document.

c) To receive a report on the current financial status & cash book.

d) To authorise the following expenditure:

St Mary's Church Hall Rent (15/05/2023)	£40.00
BHIB Insurance (2023-24)	£424.13
TP Jones & Co LLP (Payroll April 2022 - March 2023)	£85.92
Community Heartbeat Trust (2 Defibrillators Annual Support)	£349.20
CALC/NALC Membership 2023/4	£182.01

14 **Highways Matters**

a) To receive any highways matters to be reported.

b) To note responses received to highways matters reported.

15 **Correspondence**

To note the correspondence already distributed.

16 **Date of next Meeting:** 3<sup>rd</sup> July 2023.