

STAVELEY-IN-CARTMEL PARISH COUNCIL

Minutes of the Annual General Meeting held on Monday 20th May 2024
Held at 6.30 pm in the Church Hall, Staveley in Cartmel

Present: Parish Councillors A Gorse, K Lee, A Newby, R Rhodes & A Strafford, Parish Clerk L Prescott and 5 members of the public.

01/24 **Election of Chairman**

Councillor Rhodes proposed and Councillor Lee seconded the nomination of Councillor Gorse as Chairman. No other nominations were received.

Resolved To elect Councillor Gorse as Chairman.

The Chairman signed the Declaration of Acceptance of Office.

02/24 **Election of Vice Chairman**

Councillor Gorse proposed and Councillor Lee seconded the nomination of Councillor Rhodes as Vice Chairman. No other nominations were received.

Resolved To elect Councillor Rhodes as Vice Chairman.

The Vice Chairman signed the Declaration of Acceptance of Office.

03/24 **Apologies for absence**

None.

04/24 **Minutes**

The acceptance of the minutes of the Annual General Meeting held on 15th May 2023 was agreed unanimously and signed by the Chairman.

SIGNED:

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Chairman

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Date:

Minutes of the Annual Parish Meeting held on 20th May 2024
Held following the Annual General Meeting in the Church Hall, Staveley in Cartmel

05/24 **Apologies for Absence**
None.

06/24 **Minutes of Last Meeting**
The acceptance of the minutes of the Annual Parish Meeting held on 15th May 2023 was agreed unanimously and signed by the Chairman.

07/24 **Annual Parish Council Report 2023-24**
Chairman Councillor Gorse reported:

Meetings

The Parish Council has met on alternate months throughout the year at the Parish Hall, Staveley in Cartmel. Members of the public are welcome to attend all meetings and I was pleased to have a small number of interested parties at most meetings, often to raise concerns in relation to matters in hand at that meeting.

Councillors

There has been a full complement of 5 Councillors to represent the residents of Staveley-in-Cartmel Parish. Unitary Councillors have also attended meetings when able and submitted reports and taken actions on behalf of the Parish Council to their own higher Councils. My thanks particularly to Sue Sanderson and Peter Endor in this regard. Unusually at the year end, an election was called which resulted in a change of Councillors. My thanks to John Addison for his years of service and participation. Welcome to Adam Strafford, Its good we have enough people willing to serve.

Defibrillators

I was particularly keen on us having Defibrillators in the Parish and we have maintained the two we installed, one at the old phone box and the other at the Garage for the benefit of everyone. We installed direction signs explaining they were installed by the Parish Council and about their position in the Parish.

Highways matters

After many years of attending meetings with regard to the dangers of the A590, the speed reduction works on the A590 have finally been installed as well as new agreed IN and Out direction changes at the Garage. We trust that our efforts will stop many of the regular accidents, and near-misses will also be reduced. The ensuing blocking of the A590 and then the surrounding village lanes should hopefully also be alleviated. Our thanks are due to Councillors Gorse and Rhodes for their persistence along with Sue Sanderson Chairmanship over many, many years to see the speed limits reduced. Something, some of us felt would never occur during our lifetimes! Regular Highways matters including potholes, drainage, overgrown hedges and other obstructions continue to be reported regularly on the online HIAMS reporting system. The time it takes for matters to be resolved varies considerably and some have to be re-reported more than once before they are resolved. The major expansion of the Garage by creating a small supermarket and opening of a very busy Greggs outlet is now making the site very busy and was not expected and makes for congestion there every morning and most of the day. A very profitable exercise for this new owners but the old planning for a very small café was surely not for a major fast food outlet it has become!

Planning Applications

The Parish Council submits responses in relation to most planning applications as they arise and has particularly highlighted and watched for breaches of planning conditions in the local area for the Lake District National Park Authority to take action. One enforcement site has been cleared and another is currently awaiting clearance. The Parish Council also liaises between residents and developers where conflict has arisen. Frustration often arises when we find that The 'Parks' opinion of what is wanted in the area differs from legislation or our own opinion.

Consultations

The Parish Council has responded to consultations also where they are relevant to the local area e.g. internet connectivity.

Website

The Parish Council website is regularly updated to provide information relating to the Parish Council and the community.

Fell Foot

Communication with Fell Foot, our biggest tourist destination, has improved over previous years and Fell Foot staff have also attended some of our meetings to update us on their plans for the future which is helpful and I trust will continue.

Police

The new local PC, Simon Eyres attended the July 2023 meeting to introduce himself and meet the local community. Luckily The Parish has a low criminal threshold to date we were informed.

Thanks

My thanks to all Councillors for their input and especially to Lyn, our Clerk for her efficient help and regular guidance to me whenever I asked. Your help is so valuable.

08/24 **Report from Staveley United Charities**

The Clerk reported:

The Charity received rental income from the field owned by the Charities and provided one grant during the last financial year of £500. The bank balance at the start of the year (1st October 2022) was £1,147.52 and at the close of the year (30th September 2023) was £1,043.52.

09/24 **Report from Unitary Councillors**

None.

10/24 **Reports and representations from local Organisations and residents**

None.

SIGNED:

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Chairman

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Date:

Minutes of the Parish Council Meeting held on Monday 20th May 2024
Held following the Annual Parish Meeting in the Church Hall, Staveley in Cartmel

11/24 **Apologies**

Apologies were received and accepted from Unitary Councillor S Sanderson.

12/24 **Requests for Dispensations**

None received.

13/24 **Declarations of Interest**

Councillor Lee submitted a Declaration of Interest in relation to item 20/24 a) v).

14/24 **Minutes of the Last Meeting**

Resolved The acceptance of the minutes of the meeting held on 19th March 2024 was agreed unanimously and signed by the Chairman.

15/24 **Chairman's Announcements**

The Chairman announced as follows:

- a) Several highways matters of concern – blocked drains, dirty highways signs and mirror (see Highways reports item 24/24).
- b) Website – would benefit from more information regarding local events, which could be sent to the Clerk to add to the website. Councillor Rhodes can include website details in the Parish Magazine and Councillor Lee suggested a QR code on the Noticeboards would help to direct people to the web site and information on the number of people visiting the website would be useful.

16/24 **Public Participation** (at the Chairman's discretion)

- a) A member of the public reported that there has been fly tipping of garden refuse on the old road from Barrowbanks, there are also multiple potholes on Palace Lane.
- b) A member of the public asked for an additional grit bin to be installed on Canny Hill. The Clerk advised that one had been requested from Highways but the request had been refused.
- c) A member of the public spoke in relation to their rock removal works and planning application 7/2024/5135 and advised that the rock removal works (the noise of which had been reported to Councillor Rhodes) were to improve access. The planning application is to provide easier level access within the property before they take up residence.

17/24 **Police**

No report.

18/24 **Unitary Councillors**

No report.

19/24 **Councillor Matters**

Councillor Rhodes proposed that due to the disruption caused to residents during some substantial building works in the Parish, the Parish Council agree a policy to not support any Planning Application which does not include a Construction Method Statement and advise the Lake District National Park Authority. This will be added to the Agenda of next Parish Council meeting for consideration.

20/24 **Town and Country Planning Act, 1990**

a) **Planning Applications**

The following applications were considered:

- i) 7/2024/5098. Chapel House Cottage, Staveley-in-Cartmel, LA12 8NH. Erect equipment/wood store building.
Resolved No objections.
- ii) 7/2024/5167. Lyndhurst, Newby Bridge, Cumbria, LA12 8ND. Proposed detached garage/workshop.
Resolved No objections
- iii) 7/2024/5192. Notification of Intention (Agricultural, Q6g). Fae Folk Woods, Back Lane, Newby Bridge. New shed for forestry purposes.
For notification only.

- iv) 7/2024/5236. School House, Staveley-in-cartmel, Ulverston, Cumbria, LA12 8NH. Adaptation and external alterations of existing detached garage to create ancillary accommodation incorporating games room.
Resolved No objections.
- v) 7/2024/5069. Morningside, Newby Bridge, Ulverston, LA12 8NS .Replacement garage.
Resolved No objections.
- vi) 7/2024/5135. 3 North Field, Newby Bridge, Ulverston, LA12 8NE. Extension and alterations to north elevation of existing dwelling and associated site works.
Resolved Decision deferred until after a site visit has taken place.
- vii) 7/2024/5255. Levens Reach, Newby Bridge, Ulverston, LA12 8NL. Non-material amendment to planning application 7/2023/5146 (Demolition of existing house, garage and summer house and construction of new summer house and new 5 bedroom dwelling with integrated garage) to change some window positions & sizes, remove some windows, extension of overhanging canopy, remodelling of canopy roof, removal of dormer balcony, replace section of external glass railing with stone wall.
Resolved No objections.
- viii) 7/2024/5132. Green Oak, Ayside, Grange-over-Sands, LA11 6HZ. Alterations including new extension, new openings and replacement of some windows.
Resolved No objections, however note that the timber cladding does not seem to be in keeping with other properties at this location.

b) **Planning Decisions**

The following planning decisions were noted:

- i) 7/2023/5400. Tottlebank Farm, Wood Broughton, Cartmel, Grange-over-sands, LA11 7SJ. Proposed siting of cabin for short term holiday let and associated access track and parking. Refused.
- ii) 7/2023/5570. Hideaway Cottage, Newby Bridge, Ulverston, LA12 8LZ. Partial single storey front elevation, new front and rear gabled dormers, new rear porch and internal alterations. Demolition of existing garage/store. Withdrawn.

c) **Planning Enforcement**

The Clerk reported no update has been received on Planning Enforcement case E/2021/0198.

21/23 **Updates on Ongoing Issues and Actions to be considered**

- a) A590 Trunk Road Speed Limiting Works
Councillors have noticed that drivers are slowing at the 40 mph signs, although the changes of speed limits is confusing, it has not been confirmed whether the speed cameras are operational and some drivers are still entering the Newby Bridge Services at the Exit side.
Resolved To remind Councillor Sanderson of the request to meet with Highways England.
- b) Staveley – bench and triangle area
Councillor Trafford advised he had strimmed round the triangle area and offered to add topsoil around the wooden sign and cut back overhanging laurel trees. Councillor Lee proposed installing sleepers around the wooden sign to protect the area from damage. The Clerk has been unable to contact the Lengthsman regarding tree removal.
Resolved Councillor Trafford to add topsoil and the Clerk to request permission from Highways to install sleepers around the sign. Councillor Gorse to contact the lengthsman.
- c) 20 mph speed limit application – Staveley & Canny Hill
The Clerk reported that the applications have been accepted by Westmorland & Furness Council but they will not progress at present as the locations do not fit their current criteria (only to install where the current speed limit is not the National Speed Limit) but will reconsider when the criteria changes.
- d) Annecy Project Statement
The proposal to issue a statement supporting the project was considered.
Resolved Not to issue a statement supporting the project.

22/24 **New Agenda Item**

None.

23/24 **Finance**

a) **Audit 2023/4**

- i) Internal Audit Report
The Clerk reported that the Internal Auditor has approved the Parish Council Accounts for 2023/24
- ii) Certificate of Exemption

The Clerk reported that as the Income and the Expenditure were both under £25,000 the Parish Council qualifies for a Certificate of Exemption

Resolved The Certificate of Exemption 2023/24 was approved unanimously and was signed by Chairman and Responsible Financial Officer (Parish Clerk).

iii) Annual Governance Statement

Resolved The Annual Governance Statement 2023/24 was approved unanimously and was signed by the Chairman and the Parish Clerk.

iv) Accounting Statements

Resolved The Accounting Statements 2023/24 were approved unanimously and was signed by the Responsible Financial Officer (Parish Clerk) and the Chairman

b) Financial Risk Assessment

The Financial Risk Assessment document was circulated.

Resolved To approve the Financial Risk Assessment.

c) Current Financial Status & Cash Book

The Financial Report was circulated.

Resolved To accept the Financial Report.

d) Expenditure

Resolved To authorise the following expenditure:

St Mary's Church Hall Rent (21/05/2024)	£50.00
TP Jones & Co LLP (Payroll April 2023 - March 2024)	£85.92
BHIB Insurance (2024-25)	£512.35
Community Heartbeat Trust (2 Defibrillators Annual Support)	£349.20
CALC/NALC Membership 2024/5	£199.15
Internal Auditor (2023/24)	£75.00

24/24 **Highways Matters**

a) Highways matters to be reported

- i) Councillor Gorse reported drains are again blocked in Staveley causing flooding; highways sign on A592 requires cleaning; mirror at junction with A592 requires cleaning (Chairman is willing to undertake mirror cleaning). He also reported a large pothole across the road near the Forestry Commission car park.

Councillor Lee reported that the surface of thee Staveley road near the junction with the A592 at Fell Foot requires repairing.

Resolved To report matters to Highways, with the exception of the junction mirror.

b) Highways matters reported

No response.

25/24 **Correspondence**

The correspondence already distributed was noted.

26/24 **Next Meeting**

Noted that the next meeting is on Tuesday 28th May 2024 from 6.30pm in the Church Hall.

SIGNED:

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Chairman

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Date: